



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 28 NOVEMBER 2013

AGENDA AND REPORTS

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

The Council will be recognised as consistently innovative and a high performer with a track record of delivering value for money by focusing on the priorities, needs and aspirations of our residents, parishes and businesses.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

THURSDAY, 28 NOVEMBER 2013

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

DATED 20 November 2013

JEAN HUNTER
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

PRESENTATION

- 1. APOLOGIES**
To receive any apologies for absence.
 - 2. DECLARATIONS OF INTEREST**
To receive any declarations of interest for items on this agenda.
 - 3. REGISTER OF INTERESTS**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
 - 4. MINUTES**
To authorise the Chairman to sign the Minutes of the meeting held on the 26 September 2013 as a correct record.
- (Pages 1 - 8)**
- 5. ANNOUNCEMENTS**
To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.
 - 6. QUESTIONS FROM THE PUBLIC**
To note that no questions from the public have been received.
 - 7. PETITIONS**
To note that no petitions for consideration by Full Council have been received.

8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:

- 8 (a) Licensing (2003 Act) Policy: Review (Licensing Committee, 17 October 2013)**
The Licensing Committee **RECOMMENDED** that the revised Licensing Policy be adopted.

(Pages 9 - 50)

- 8 (b) Future Housing Investment Plans (Cabinet, 19 November 2013) (Key)**
The report considered by Cabinet on 19 November 2013 is attached.

Cabinet **RECOMMENDED**:

- a) The adoption of the pilot proposal and action plan.
- b) Approval to advance £7m of funding to South Cambs Ltd on a secured basis funded from prudential borrowing in line with individual investment appraisals being developed before property acquisitions are made, requiring the prior approval of the Executive Director and Director of Housing in consultation with the Finance and Staffing Portfolio Holder.
- c) To instruct the Executive Director (Corporate Services) and the Director of Housing to develop the business case(s) for the further expansion of South Cambs Ltd and to report back with detailed recommendations to Cabinet by the Autumn of 2015.

(Pages 51 - 58)

9. REVIEW OF POLITICAL BALANCE AND THE ALLOCATION OF SEATS TO COMMITTEES

This report will be published following the results of the Comberton By-election on 21 November 2013.

10. CAMBRIDGESHIRE LOCAL GOVERNMENT PENSION SCHEME

At the request of the Chairman of the Corporate Governance Committee, Council is invited to receive an update on recent changes to the governance arrangements of the Cambridgeshire Fund.

(Pages 59 - 62)

11. UPDATES FROM MEMBERS APPOINTED TO OUTSIDE BODIES

- 11 (a) The Farmland Museum - Councillor Peter Johnson**

(Pages 63 - 64)

- 11 (b) Waterbeach Level Internal Drainage Board - Councillor Peter Johnson**

(Pages 65 - 66)

- 11 (c) Cambridgeshire and Peterborough Clinical Commissioning Group Overview and Scrutiny Committee Liaison Group - Councillor Bridget Smith**

(Pages 67 - 68)

- 11 (d) Cambridgeshire Health and Wellbeing Board - Councillor Sue Ellington**

(Pages 69 - 70)

12. COUNCIL MEETING SCHEDULE 2014/15

To consider the following proposed dates for meetings of full Council in 2014/15:

Thursday 5 June 2014 (Annual General Meeting)

Thursday 24 July 2014

Thursday 25 September 2014

Thursday 27 November 2014

Thursday 29 January 2015

Thursday 26 February 2015

Thursday 23 April 2015

13. QUESTIONS ON JOINT MEETINGS

To note that no formal joint meetings have been held since the last meeting of the Council.

14. QUESTIONS FROM COUNCILLORS

14 (a) From Councillor Sebastian Kindersley

"Could we know what steps the Council is taking to prevent the future of South Cambridgeshire being compromised by opportunistic development proposals on sites which are not identified in the upcoming Local Plan as suitable for development?"

14 (b) From Councillor Bridget Smith

"Please could the Leader give an update on the progress that is being made in the current consultation between South Cambridgeshire District Council and City with the County Council about the provision for Housing Support for Elderly People and indicate how, now that this provision is to be available to people living in their own homes as well as those in sheltered housing, we might cope with the extra demand?"

14 (c) From Councillor Lynda Harford

"Members will be aware that the 2 year period of wage protection for those staff adversely affected by Job Evaluation is about to come to an end. There is no doubt that this Council has sought to carry out this regrettably necessary project in exemplary fashion but it has nonetheless had a significant impact on our staff. May we please be told what proportion of those originally identified as facing salary cuts remain in the Council's employment?"

14 (d) From Councillor James Hockney

"Will the Leader please update this Council on the current situation regarding Police Community Support Officers?"

15. NOTICES OF MOTION

15 (a) Standing in the name of Councillor John Williams

"This Council continues to prioritise the provision of a new railway station at Chesterton sidings to serve the Cambridge Science Park and the northern part of Cambridge city and South Cambridgeshire. This station will not only unlock employment potential for South Cambridgeshire residents by enabling the Cambridge Science Park to be fully developed, but also ease traffic congestion for our residents and link the guided bus way more directly to the national rail network. It is a vital part of the emerging Local Plans for both this district and the city. This council seeks reassurance from the Secretary of State for Transport that the project continues to have the highest priority within Government to enable the Cambridge sub region to support the UK economy going forward."

16. CHAIRMAN'S ENGAGEMENTS

To note the Chairman's engagements since the last Council meeting:

Date	Event	Attended by
27 September 2013	Annual USAF Birthday Bash, RAF, Huntingdon	Chairman
4 October 2013	Garden Competition Awards Night, Scotsdales Garden Centre	Chairman and Vice-Chairman
5 October 2013	Huntington District Council Chairman's Charity Concert	Chairman
13 October 2013	Mayor of Godmanchester Civic Service	Vice-Chairman
23 October 2013	Earth Turning Event - Horseheath	Chairman
23 October 2013	Young People of the Year Awards	Chairman
25 October 2013	South Cambridgeshire District Council Chairman's Reception, IWM Duxford	Chairman and Vice-Chairman
11 November 2013	Veterans Day Ceremony, Cambridge American Military Cemetery	Vice-Chairman

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

